

Christ Child Academy

Extended Day Program



Christ Child Academy's Extended Day Program offers Before/After School Programs for Kindergarten through age 12 students, as well as 3 and 4 year old students attending 3K or 4K classes.

Before School Program opens at 6:30 am until 8:00 am. If necessary, children can bring their own breakfast in the morning. The morning consists of theme/art projects, homework time and free time before students are walked to school.

The After School Program opens at 3:00 pm (2:15 on Wednesday afternoons for early release) and goes until 6:00 pm. The afternoon care consists of homework, theme/art projects, inside and/or outside free time. A snack is also provided.

CCA Extended Day Program welcomes students enrolled in 3K and 4K classes. Children enrolled in 4K are walked over to the Extended Day Program at 11:15 am. The Program includes lunch, rest, theme/art, free time, and a snack.

- ❖ Registration fee (non-refundable): \$30 per child / \$50 per family
- ❖ A weekly or monthly schedule needs to be submitted to EDP.
If you have an on going schedule that rarely changes, fill out a schedule form once and note the schedule as ongoing throughout the school year or until further notice. However, if your care needs vary ... a schedule form will need to be completed weekly, and returned to EDP by the week prior to when the care is needed. Once schedule form is completed, you may add or delete care by email ccaedp@gmail.com.
- ❖ Fee for Extended Day Program is \$4 per hour for each child.
- ❖ Billed in ¼ hour increments. Daily minimum charge is ½ hour.
- ❖ A late fee of \$1.00 per minute will be charged per child for pick up any time after 6:00 pm.
- ❖ Unscheduled additional day: \$5 fee plus standard hourly charges.
- ❖ "No – show" – a child who was scheduled, but does not attend will be charge an \$8 fee to their SMART Tuition account.
- ❖ Monthly charges will be added to SMART Tuition account.

CCA Extended Day Program is also open on **non-school days** except for holidays listed in the CCA Extended Day Program. For registration information or for any other questions, please email Diane Mutsch at ccaedp@gmail.com or call (920)459-2660.

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Registration Form for 2017-2018 School Year

Yearly Registration Fee - \$30 per child / Max of \$50 per family / Attach to this form

Please register my child/children in the EDP for the 2017-2018 school year.

_____ **Before school program**

\$4 per hour

Time: 6:30-7:55 a.m.

_____ **After school program**

\$4 per hour

Time: 3:00-6:00 p.m.

(2:15 p.m. on Wednesdays for early release)

_____ **Extended Day Before/After Preschool Program**

Mornings: Before 3K classes (Tuesday & Thursday)

Afternoons: After 4k classes (Monday – Friday)

\$4 per hour

Time: Monday through Friday

Check days: Mon. _____ Tues. _____ Wed. _____ Thurs. _____ Fri. _____

Last Name: _____

Child's Name: _____ 2017-2018 Grade _____

Child's Name: _____ 2017-2018 Grade _____

Child's Name: _____ 2017-2018 Grade _____

Address: _____

Phone Number: _____

Email: _____

Any questions please email – **Diane Mutsch @ ccaedp@gmail.**

Parent signature: _____ Date: _____