



Christ Child Academy

Extended Day Program for 2019-2020 School Year

Christ Child Academy Extended Day Program offers Before/After School Programs for Kindergarten through 5th grade, as well as 3 and 4-year-old students attending 3K or 4K classes.

Before School Program opens at 6:30 am until 8:00 am. If necessary, children can bring their own breakfast in the morning. The morning consists of activities based on age and interest or completing homework before they are walked to school.

After School Program opens at 3:00 pm (2:15 pm on Wednesday afternoons for early release) and ends until 6:00 pm. The afternoon program consists of outside free time or use of gym, homework, theme/art projects. A snack is also provided.

CCA Extended Day Program welcomes students enrolled in 3K and 4K classes. Children enrolled in 3K and 4K will start at 11:15 am at Extended Day Program. The Program includes lunch, rest time, theme/art, free choice time, and a snack.

- Registration fee (non-refundable): \$30 per child / \$50 per family
- A weekly or monthly schedule needs to be submitted to EDP.
If you have an ongoing schedule that rarely changes, fill out a schedule form once and note the schedule as ongoing throughout the school year or until further notice. However, if your care needs vary, a schedule form will need to be completed weekly, and returned to EDP by the week prior to when the care is needed. Once schedule form is completed, you may add or delete times by emailing Director at ccaedp@gmail.com.
- Fee for Extended Day Program is \$4 per hour for each child.
- Billed in ¼ hour increments. Daily minimum charge is ½ hour.
- A late fee of \$1.00 per minute will be charged per child for pick up any time after 6:00 pm.
- Unscheduled additional day: \$5 fee plus standard hourly charges.
- “No – show” – a child who was scheduled but does not attend will be charge an \$8 fee *per family* to their FACTS account.
- Monthly charges will be added to FACTS account.

CCA Extended Day Program is also open on **non-school days** except for holidays listed in the CCA Extended Day Program. For registration information or for any other questions, please email Diane Mutsch at ccaedp@gmail.com or call (920)459-2660.

Christ Child Academy

Extended Day Program

Registration Form for 2019-2020 School Year

Registration Fee - \$30 per child / Max of \$50 per family (non-refundable) - Check payable to CCA.

K – 5th Grade Students - \$4 per hour

_____ Before school program - Time: 6:30 -8:00 am

Check days: Mon. _____ Tues. _____ Wed. _____ Thurs. _____ Fri. _____

_____ After school program - Time: 3:00 pm (2:15 pm on Wednesdays) - 6:00 pm (or pickup)

Check days: Mon. _____ Tues. _____ Wed. _____ Thurs. _____ Fri. _____

Extended Day Before/After for 3K and 4K - \$4 per hour

_____ **Mornings: Before 3K class** (Monday - Friday) - Time: 6:30 – 8:15 am

Check days: Mon. _____ Tues. _____ Wed. _____ Thurs. _____ Fri. _____

_____ **Afternoons: After 3K class** (Monday - Friday) - Time: 11:15 am – until pickup

Check days: Mon. _____ Tues. _____ Wed. _____ Thurs. _____ Fri. _____

_____ **Mornings: Before 4K classes** (Monday – Friday) - Time: 6:30 am – 8:00 am

Check days: Mon. _____ Tues. _____ Wed. _____ Thurs. _____ Fri. _____

_____ **Afternoons: After 4K classes** (Monday – Friday) - Time: 11:15 am – until pickup

Check days: Mon. _____ Tues. _____ Wed. _____ Thurs. _____ Fri. _____

Last Name: _____

Child's Name: _____ 2019-2020 Grade _____

Child's Name: _____ 2019-2020 Grade _____

Child's Name: _____ 2019-2020 Grade _____

Address: _____

Phone Number: _____

Email: _____

Any questions please email – **Diane Mutsch, EDP Director at ccaedp@gmail.com**

Parent Signature: _____ Date: _____