

Christ Child Christian Formation Ministry

Governance Board Meeting Minutes

September 18, 2018

6:30 PM-CCA Conference Room

Present: Courtney Heronymus, Jason Siminow, Jim Kelly, Kristy Polzin, Mark Ruedinger, Molly Oehldrich, Melissa Udovich, Fr. Paul Fliss, Julie Schleicher, Steve Barron, Anthony Van Asten, Pastoral Council representative: Mary Ann Govek

Opening Prayer - Anthony Van Asten

Roll Call - welcome Mary Ann Govek as new pastoral council representative

Minutes Review/ Changes or Additions - none

Distribute guest protocol - reviewed and approved

Petitions - question regarding Health curriculum sequence? The curriculum is new and was approved by the Archdiocese, scope and sequence is determined by the curriculum, - request for a review protocol with all parents for all pick up/drop off times of day

Administrative report - Mark Ruedinger

Gym Banner/ plaque for donor recognition - these are now up on display

ALICE training - continuing this school year, 2 trainings planned fall and spring (spring training will be conducted while students are in church) a fire drill from the church will also be included in safety planning this year, exploring alternate options for a gathering location as ELC may be too close (A-Alert, L-Lockdown, I-Inform, C-Counter, E-Evacuate)

Safety update - 2nd safety grant has been submitted, includes proposals for new phone system, PA down in north end offices and teacher lounge, all call access for all staff, new entry audio/visual system, increase security on doors between school and church, staff training for Trauma Sensitive Schools

New Family Parent Meeting - 2nd annual for new families, well received

WI Forward results - reviewed, summary data will be posted

Annual Fund Appeal - reviewed draft, will be sent out soon

Orientation feedback - successful evening, fun night

Newsletter - new format well received, explore opt in options for parishioners, family members, etc.

Committee Reports

Home & School - minutes reviewed

Marketing & Recruitment - minutes reviewed

Athletics - 5th/6th grade boys basketball, participation will determine number of teams needed, there may be a need for a 5th grade and 6th grade team, brat fry last April went well, bottle filler water fountain was donated through a grant from Aurora, Volleyball tournament this weekend

Development Director Report - Molly Oehldrich

Calendar Raffle - calendars should ready this week

Donor Appreciation Night - coming up in October

Pastoral Council Report - Mary Ann Govek, minutes posted at parishes & online

Old Business

Teacher representatives - at this time teachers will coordinate with principal to communicate with governance board

Handbook policies: Delinquent tuition & social media - consider reviewing policies throughout the year as appropriate

New Business

School Viability Discussion - discussion regarding long-term planning to sustain viability of the school

Closed Session:

Finance Committee Report - Courtney Heronymus

Prayer for October - Courtney Heronymus

Next Meeting: ~~October 16, 2018 @ 6:30 PM~~ ****Rescheduled for Oct. 9th at 6:30pm****

Board Goals:

- To revise *CCA* staff Compensation Plan
- To increase partnerships at *CCA* among all stakeholders including parishes, governance board, parents, community members
- To increase visibility of the *CCA* Governance Board within the school; increase family engagement within *CCA*; increase visibility of the school within the community
- To sustain and increase school safety
- To sustain long-term viability of the school (school choice program, tuition)