

Christ Child Christian Formation Ministry  
Governance Board Meeting Minutes  
January 15, 2019  
6:30 PM –CCA Conference Room

Melissa Udovich, Anthony Van Asten, Courtney Heronymus, Mark Ruedinger, Molly Oehldrich, Kristy Polzin, Steve Barron, Jason Siminow, Fr. Paul Fliss, Julie Schleicher, ~~Jim Kelly~~,  
Pastoral Council Representative: ~~Mary Ann Govek~~, Representative: ~~Emily Hoffmann~~

Call to order & Prayer – Jason Siminow

Minutes Review/ Changes or Additions - none

Petitions - a question was raised regarding the possibility of dividers in the boys restroom

- FACTS has a built in notification for when lunch accounts get low, parents will receive an email alert

Administrative report – Mark Ruedinger

Catholic Schools Week & Open House - January 26-Feb. 1, all families have received a schedule, this years item drive will be for the Salvation Army, all school mass at Seton Tuesday at 9:30am , Penny War - funds raised will go to Peter claver food pantry  
New Phone System - new system offers automated phone menu which allows parents to select where calls will be directed. During school hours parents can leave voicemail for teachers, this will be transcribed into email alerts when feature is activated. Phone system is part of Safety Grant from the state.

Standard-Based Grading - school staff have and will continue to receive training to shift to standards based grading. All standards scoring rubrics are provided by the Archdiocese. More information will be coming after Feb. 15th as well as a parent information night.

School Choice Update - all paperwork has been submitted to the state, 4 spaces in grades 4K-1 and one seat in all grades 2 and up, up to a total of 19 students for the 2019-2020 school year

Committee Reports

Home & School - minutes reviewed

Marketing & Recruitment - minutes reviewed

Athletics - minutes reviewed

Development Director Report– Molly Oehldrich

Calendar Raffle 2018 - about \$17,000 raised

Annual Fund Appeal - currently around \$40,550 to date

Bingo - New Year Bingo profit \$4,267.92, thanks to all families who contributed!!

Donor Appreciation Night - was held Jan. 10th, ideas were discussed regarding how to encourage increased attendance in the future

Winter Extravaganza - February 23rd, donations are starting to come in, 151 dinner reservations to date, fund a cause will be for a new electronic reader board for outside of the school, current one was purchased used and functionality is poor

Pastoral Council Report – Mary Ann Govek - no new updates at this time

Old Business

Parish/ School Organizational & Operational Structure – Fr. Paul - reviewed flow chart which is now included in the Governance Board Handbook

New Business - none, board to review 2019-2020 budget proposal

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**Closed Session:**

Finance Committee Report – Courtney Heronymus  
Budget Approval - review of budget proposal  
Closing Prayer – Jason Siminow  
Prayer for February – Julie Schleicher  
Next meeting: February 19 @ 6:30

**Board Goals:**

- To revise CCA staff Compensation Plan
- To increase partnerships at CCA among all stakeholders including parishes, governance board, parents, community members
- To increase visibility of the CCA Governance Board within the school; increase family engagement within CCA; increase visibility of the school within the community
- To increase and sustain school safety
- To sustain long-term viability of the school (school choice program, tuition, etc.)