

Christ Child Christian Formation Ministry
Governance Board Meeting Minutes
November 15, 2016
6:30 pm

Present: Jim Glavan, Paula Burkart, Dawn Udovich, Courtney Heronymus, Jim Kelly, Molly Oehldrich, Mark Ruedinger, Tina Videtic, Fr. Paul, Jason Siminow, Melissa Udovich

Excused: Gwen Seeboth

Guest: Larry Thill, Pastoral Council Member; Tim Roose, Seton Governance Board member

1. Prayer-Mark Ruedinger

2. Roll Call

3. Governance Board Minutes Review- October minutes reviewed.

4. Tim Roose-Seton-Sharing of process and transition to school uniforms-Tim mentioned that their process started with a town hall meeting where both sides were presented by one representative from each side. They then surveyed the parents, of which 70% were in favor of going to uniforms and had a 2nd town hall meeting. He estimated that they lost 7-8 families when they made the switch to school uniforms, however only 2-3 were due strictly to the uniform transition. Tim states that they use Land's End for their school uniforms and they will replace items if they get stained or torn. They will also send the next size up if the child is close to outgrowing the item that was damaged. He also mentioned that they do have jean days and a swap program through their Home and School Committee. Tim mentioned that he did not have an opinion one way or the other when they went to school uniforms but says now that he loves it. He said it makes getting ready for school much easier in the mornings.

5. Petitions

- a. Fr. Paul mentioned that the I.C. Finance Committee recommended Christ Child Academy look into pursuing school choice.
- b. Jim Kelly stated he was approached over the weekend at the chili cook-off and asked who does the deep cleaning of the kitchen. Mark stated the kitchen is deep-cleaned every summer and the lunch people clean it twice weekly. There seem to be issues of the kitchen not being cleaned when it is lended out to outside groups. Fr. Paul suggested forming a committee between the church and school and writing a policy for the kitchen cleaning that will be implemented and used in the future.
- c. Tina mentioned she will put together a paragraph about what the Governance Board is doing and will put it in the school newsletter.
- d. Parents have questioned Jason about the money that is made on the Theo's Pizza lunch days. Mark stated that this money goes to the cafeteria fund to help offset the costs.

6. Administrative Report-Mark Ruedinger

- a. Annual funds Appeal Mailing- The mailing will go out soon and the mailing list has improved from 3,000 to 3700 mailings. So far, we have received about \$20,000 in donations and the mailing hasn't even gone out yet. If we get to \$25,000, a company in Milwaukee has agreed to match the \$25,000!
- b. Healthy Eating Committee Update-The first meeting will be held on November 21, 2016 at 2:00pm.
- c. School Climate Survey-This was received from the archdiocese and will be distributed in January.
- d. Security Cameras-2 new cameras have been added for a total of 6 cameras. This was funded by a donation from the Catholic Woman's Charity. They are located in the gym and elementary hallway.
- e. Honor Roll-40 out of 54 middle school students made the honor roll for the first quarter. That is 74%!

7. Committee Reports

- a. Home and School-October minutes were reviewed.

- b. Marketing and Recruitment-November minutes were reviewed. It was discussed that Mark, Jane and the marketing committee need to meet to come up with a marketing plan for our school.
- c. Athletics-November minutes were reviewed.
- d. Bingo-October minutes were reviewed.

8. Development Director Report-Molly Oehldrich

- a. 2017 Calendar Raffles-So far, 504 calendars have been sold in 30 days. Seventeen families participated in the pizza lunch on Thursday. The calendars will be sold after weekend masses as well.
- b. Winter Extravaganza-The flier will go out to families in the carrier this week. The first meeting took place last week. The committee is looking for an IT person and a finance person. There will be a \$1 upcharge per drink at the event which will go directly back to our school

9. Old Business

- a. Dress Code Survey-The results were reviewed. The next step will be to survey the staff as well. Each board member needs to have a pros and cons list for school uniforms and should bring it with them to the December meeting.

10. New Business

- a. Archdiocese of Milwaukee Marketing Survey Results-These results will be shared with the staff and marketing committee.

Closed Session

11. Finance Committee Report-Courtney Heronymus- Financial reports were handed out and reviewed

12. Prayer for December-Paula Burkart

13. Adjournment

Next meeting Tuesday, December 20th at 6:30pm