

Christ Child Christian Formation Ministry
Governance Board Meeting Minutes
January 17, 2017
6:30 pm

Present: Jim Glavan, Gwen Seeboth, Dawn Udovich, Courtney Heronymus, Molly Oehldrich, Mark Ruedinger, Tina Videtic, Melissa Udovich, Fr. Paul, Paula Burkart, Jim Kelly, Jason Siminow

Guests: Larry Thill, Jody Paltzer, Jen Reinl, Erik and Lupita Trimberger, Matt and Melissa Pflum, Sarah Landgraf, Anthony Van Asten, Joel McDonough, Sarah Meyer, Kristy Folz

1. Prayer-Molly Oehldrich

2. Roll Call

3. Governance Board Minutes Review- November minutes reviewed.

4. Petitions

- a. Dress code-Several parents came to the meeting and voiced their opinions and ideas regarding the dress code. As a result, the board decided to table the vote regarding the dress code for now. A town hall meeting will be held in March. Prior to this meeting, an information packet will be distributed to all parents which will include the survey results and all research that has been conducted by the board regarding the dress code. The board will vote on the dress code sometime after the town hall meeting has taken place.
- b. It was requested small garbage cans be placed in girl's bathroom stalls for feminine hygiene products. Mark will address this with the school custodian.
- c. It was suggested having a "quick pick-up" line for parents to pick up their children after school. Mark stated this has been brought up before but does not really work with our parking lot set up.
- d. It was mentioned that parents are still bringing dogs up to the school when they are picking up their children. Again this is a liability and needs to be enforced. Pets are to be left in the vehicle when picking up children at CCA.
- e. Gwen proposed that the bullying policy be revamped. She recommended forming a committee to research and address the bullying policy. Mark stated that this has been discussed with Veronica Lampe, the school guidance counselor and they are coming up with ideas. There will be more to come on this subject.
- f. Gwen shared a Facebook post where a parent from another basketball team posted comments of poor sportsmanship by the parents and players of the CCA team during a 5th and 6th grade girls' basketball game. Mark stated he will address this with Nick Reinl, our athletic director.
- g. Dawn requested that the snow banks be removed from the front of the school so kids getting picked up in front do not have to climb over snow banks to get to their parent's cars. Mark stated there is already a 30-40 foot area that has been cleared and kids should wait at that area until their parents are able to pull their cars up and pick them up there.

5. Administrative Report-Mark Ruedinger

- a. Catholic Schools Week schedule-The schedule of events was shared with the board. It will take place the last week of January and is a celebration of catholic education. It is a fun week for the kids.
- b. Pre-school format 2017-2018- This year, 3K and 4K classes were combined 3 days of the week. This was not as successful as we had hoped. Next year, there will be 4K classes in the morning all 5 days of the week and 3K will meet in the afternoons 3 days a week. This schedule would also allow more students to enroll in the program. Jim Kelly also mentioned concerns about the potential for a small kindergarten class for next year. Mark states he is hoping we will get more kindergarten students registered but if not, will have to take a closer look at the kindergarten teacher position.
- c. 2017-2018 calendar-The school calendar for next year is 95% complete. The students will start after Labor Day on September 5th. The calendar will be completed in February or March.

- d. Hmong Community-Mark spoke to the Hmong community after mass last Sunday at St. Peter Claver. He gave information to them about our school and tuition assistance and invited them to the open house.

6. Committee Reports-There are concerns that the head of home and school and the bingo committees may be stepping down after this year and no one has volunteered to replace them. Tina stated that she will look at the volunteering status and how we could improve the process.

- a. Athletic committee-Minutes from January meeting shared and reviewed.

7. Development Director Report-Molly Oehldrich

- a. 2017 Calendar Raffles-A total of 1,338 calendars were sold this year for a profit of about \$15,000. This is \$10,000 under budget. The calendars will be re-evaluated for next year.
- b. Winter Extravaganza-So far 167 people are registered. They have a sponsor who has agreed to pay the entry fee for all new families.
- c. Annual Fund Appeal-Currently, \$40,000 has been raised and the budget is for \$35,000.

Closed Session

8. Finance Committee Report-Courtney Heronymus- Financial reports were handed out and reviewed

9. Salary Scale Update-A plan is being worked on to help close the gap between public school teacher salaries and CCA teacher salaries. More to come.

10. 2017-2018 Budget-It has been decided to combine the tuition and the technology fee into one amount. This way, families can deduct the entire amount on their tax returns. An increase in tuition for next year was discussed. One board member made it known that he was against any increase in tuition.

11. Prayer for February-Melissa Udovich

12. Adjournment

Next meeting Monday, February 20th, 2017 at 6:30