

Christ Child Christian Formation Ministry
Governance Board Meeting Minutes
February 20, 2017
6:30 pm

Present: Jim Glavan, Gwen Seeboth, Dawn Udovich, Courtney Heronymus, Molly Oehldrich, Mark Ruedinger, Tina Videtic, Melissa Udovich, Paula Burkart, Jim Kelly, Jason Siminow
Guests: Larry Thill, Pastoral Council Member
Excused: Fr. Paul

1. Prayer-Melissa Udovich

2. Roll Call

3. Governance Board Minutes Review- January minutes reviewed. No changes were made

4. Petitions

- a. It was asked what the supervision policy is for the playground during lunch recess. Mark stated there are 2 supervisors out on the playground during the lunch recess and they do not have designated areas that they cover.
- b. It was mentioned that 4 positions will be opening up on the board for next year. The board was advised to start thinking of people they would like to nominate. It is recommended we try to bring in non-Christ Child school parents to bring more diversity to the board.
- c. It was brought up that the board mention the topics for discussion at the upcoming board meeting in the weekly newsletter to help generate interest and more parent involvement.

5. Administrative Report-Mark Ruedinger

- a. Funds2Orgs Shoe Drive-This will take place March 1st- June 1st. There will be collection barrels at each church as well as the school. We will collect as many pairs of gently used shoes as we can. At the end of the drive, these shoes will get weighed and Christ Child Academy will be given a check for the amount of shoes collected.
- b. Chromebook In-service for teachers-The teachers just attended a two-day in-service about how to utilize chromebooks in their classroom. It was very beneficial!
- c. 2017-2018 Personnel Update-Christ Child Academy will be looking to hire a kindergarten teacher, a physical education teacher and possibly a cook for next year.
- d. Gym Floor Project Update-The project is scheduled to take place this summer. The sound system will be done first and will start the day after school lets out. The floor will go in right after and all should be finished by August 1st.
- e. Five new CCA Valedictorians in June 2017-There are five CCA alumni valedictorians out of 9 graduating from South this year! This will be a great marketing and recruiting tool to be used in the future!
- f. Bingo Update 2017-2018-Most of the families who currently run the bingo committee are planning on stepping down after this year. If there isn't anyone to volunteer to take over by May 1st, sadly this program will end. It was recommended to advertise this in the church bulletins.

6. Committee Reports

- a. Home & School-No report. Sarah Richter and Annette Saint Onge have agreed to take over the committee for next year.
- b. Marketing-February minutes reviewed
- c. Athletics-February minutes reviewed
- d. Bingo-No report

7. Development Director Report-Molly Oehldrich

- a. Winter Extravaganza-226 people are registered. Everything is in place. There are many new and exciting items for the live auction. Corporate sponsorship is down about \$5,000 from last year
- b. Golf Outing-Planning has not really started yet. Will start when Winter Extravaganza is over.
- c. Annual Fund Appeal-Currently we have raised \$43,135 and the budget is for \$35,000.

8. Old Business

- a. The budget-One board member mentioned he was disappointed the budget was discussed by the board at the previous meeting but was not voted on. The tuition was increased anyway and the board did not approve it. It was explained that this decision is ultimately decided by the finance committee and not the board. It was suggested that in the future the budget be released to the board sooner so there is more time to review it.

9. New Business

- a. Updated Anti-Bullying Policy-Veronica Lampe and Mark did quite a bit of research and updated the anti-bullying policy. It was reviewed by the board. It was mentioned that this new policy mostly focused on discipline but not re-teaching, which is important. It was suggested that a committee be put together to review and revise the anti-bullying policy. Mark stated he will put an announcement about this in the weekly newsletter. More to come!
- b. School Lunch Proposal-Since so few students are ordering hot lunch daily, the Kohler School District has recommended we discontinue their program. It is suggested that we hire a cook to make the hot lunches in-house. A proposal for this was reviewed by the board. The cost of the hot lunch would be the same as it is this year. Any extra money made would build a fund to help defray equipment costs. There would be better, healthier choices for the kids. If 50 hot lunches are served daily, the program would break even. The students will be surveyed on the menu ahead of time. It was recommended that there be a back-up cook in case the cook is sick or on vacation. Some board members requested more information. They would like a cost comparison between the proposed option and the cost of The Sheboygan Area School District Lunch Program and a more-detailed description of the costs for going self-op including permits, back-up staff and costs to maintain the facilities and equipment needed to facilitate the safe preparation and service of school lunches. Mark stated he will look into getting this information out to the board. This proposal will be voted on by the board at the March meeting.

Closed Session

10. Finance Committee Report-Courtney Heronymus- The finance committee did not meet this month. The January profit and loss statement was reviewed and discussed by the board.

11. Salary Scale Update-Mark and Tina Kreidler are putting together a plan to help close the teacher salary gap between Christ Child Academy and the public schools.

12. Dress Code "Town Hall" Parent Packet/Discussion- The board discussed and voted on the options for the dress code revision that will be presented at the Town Hall Meeting. The vote passed with a margin of 6-3. The board also discussed what will go into the parent's information packet. This will be put together in the next week and distributed to the parents via e-mail.

13. Prayer for March-Jim Glavan

14. Adjournment

Next meeting Tuesday, March 21st, 2017 at 6:30.