

**Christ Child Christian Formation Ministry**  
**Governance Board Meeting Minutes**  
**December 20, 2016**  
**6:30 pm**

Present: Jim Glavan, Gwen Seeboth, Dawn Udovich, Courtney Heronymus, Molly Oehldrich, Mark Ruedinger, Tina Videtic, Melissa Udovich  
Excused: Fr. Paul, Paula Burkart, Jim Kelly, Jason Siminow

**1. Prayer**-Tina Videtic

**2. Roll Call**

**3. Governance Board Minutes Review**- November minutes reviewed.

**4. Petitions**-No new petitions

**5. Administrative Report**-Mark Ruedinger

- a. Healthy Eating Committee Update-The committee has met and are looking at several options for the CCA lunch program. There will be more to come on this.
- b. Budget Process Update-Mark and Nancy Schulze have been discussing next year's budget. It will be presented to the board at the next meeting.
- c. Christmas Concert Feedback-It was mentioned that visibility was poor in the church and it was difficult to see the kids. Discussed setting up risers on the altar or possibly a different venue. Also it was mentioned that some parents do not like the black and white dress code for the middle school students. These things will be looked into and discussed further. Overall, the concert went very well and all the students did a fantastic job!
- d. Committee Minutes Board-There will be a board posted in the hallway of the elementary school displaying the most recent meeting minutes from the Governance Board and all the other committees as well. This will be a good reference for the CCA parents.
- e. Chromebook Update/Projection for 2017-2018 School Year-CCA recently received a \$3,000 donation to purchase additional chromebooks this summer. This will buy 15. It was also mentioned that the Fund-A-Cause at Winter Ex this year will go toward future Chromebook purchases as well.
- f. Website Feedback-The CCA website is being updated to include inquiries for potential new students and their families and also for parents to submit problems or concerns about the school directly to the governance board president.

**6. Committee Reports**

- a. Home and School-No December meeting
- b. Marketing and Recruitment-No December meeting
- c. Athletics-December meeting minutes reviewed. Mark pointed out that the policy was amended for Junior Redwing players to practice with CCA players. If the CCA team has less than 10 total players at a practice, enough Junior Redwing players could practice also to bring the total to 10 players. This will not affect the practice time of the CCA players.
- d. Bingo-The committee just met tonight. Meeting minutes are not available to review.

**7. Development Director Report**-Molly Oehldrich

- a. 2017 Calendar Raffles-As of today, 910 calendars have been sold. This is ahead of last year.
- b. Winter Extravaganza-Planning has begun and donations are starting to come in.
- c. Annual Fund Appeal-To date \$28,850 has been raised. The budget is for \$35,000.

## 8. Old Business

- a. Dress Code Discussion-The staff has been surveyed. Several points regarding the dress code were discussed. Mark will summarize this discussion and send it out to all board members since several were missing at tonight's meeting. The dress code will be voted on at the next meeting.

## 9. New Business

- a. 2017-2018 Tuition Rates-The tuition rates will be set in next year's budget and will be voted on at the next meeting.

## Closed Session

10. Finance Committee Report-Courtney Heronymus- Financial reports were handed out and reviewed

11. Prayer for January-Molly Oehldrich

12. Adjournment

Next meeting Tuesday, January 17<sup>th</sup> at 6:30pm