

**Christ Child Christian Formation Ministry**  
**Governance Board Meeting Minutes**  
**May 16, 2017**  
**6:30 pm**

Present: Jim Glavan, Paula Burkart, Dawn Udovich, Courtney Heronymus, Melissa Udovich, Jim Kelly, Gwen Seeboth, Molly Oehldrich, Mark Ruedinger, Jason Siminow Tina Videtic  
Guests: Anthony Van Asten, Kristy Polzin, Joel McDonough, Matt Pflum, Steve Barron, Julie Schleicher, Larry Thill  
Excused: Fr. Paul

**1. Prayer-Dawn**

**2. Discernment of New Governance Board Members**-A total of 9 people discerned for 4 positions opening on the board. Questions and answers were discussed. The 6 people present were excused. After a brief discussion, the 4 new members were voted in. Congratulations Anthony Van Asten, Kristy Polzin, Steve Barron and Julie Schleicher and thank you to all the others for the interest shown in the governance board.

**3. Roll Call**

**4. Governance Board Minutes Review** April minutes reviewed. No changes were made.

**5. Petitions**

- a. It was mentioned that students may be sneaking in cell phones and using them throughout the school day. Mark stated that cell phones are turned in to the teachers before the start of school in the morning and given back to the students at the end of the school day. He has not had any issues with kids using their phones during the day.

**6. Administrative Report-Mark Ruedinger**

- a. Hren Charitable Fund Update-The application was completed and submitted to the Hren Foundation. There does seem to be a large increase in need this year.
- b. Gym Floor Project Update-Wireless scoreboards were installed about 2 weeks ago. The sound system will be installed the week after school is out. The floor installation will begin June 19 and is expected to be completed by August 1<sup>st</sup>. When the project is completed, Mark stated the locks to the gym will be changed.
- c. Staffing Update-Selena Brusse has accepted the 4<sup>th</sup> grade teaching position for next year. She is a former CCA student. There is a strong candidate for the physical education position and the search is on for a new music and band teacher.
- d. Registration 2017-2018-If all the current students sign up for next year, we will be at 155 students for next year. The budget is set for 170 students. Mark mentioned having a mid-summer open house along with the concert scheduled in July.
- e. CCA Polo Shirt Bulk Order Form-The forms will be sent out in the carriers this week. Although not reflected on the order form, all polos will be \$15 each with this bulk order, including adult sizes. The orders are due July 31, 2017.

- f. School Lunch Survey-The kids and parents were given the same survey. These results will be shared with Erin, the new school cook. Also, Mark mentioned an alternative hot lunch entrée will be served everyday along with the primary hot lunch entrée.
- g. Catholic Identity/School Parent Survey-This survey was sent out last week by the archdiocese. When available, the results will be shared with the board.

## **7. Committee Reports**

- a. Home and School-minutes reviewed
- b. Marketing-No May meeting
- c. Athletics-No May meeting
- d. Bingo-minutes reviewed

## **8. Development Director Report-Molly Oehldrich**

- a. Color Run- so far 25 people are signed up and 50 are needed to hold the event. As a result, then entry fee has been reduced.
- b. Golf Outing-Will be held Sunday, June 11<sup>th</sup>. There are currently 10 confirmed teams with a potential for 15-16 teams total. Molly is still waiting to hear back from potential sponsors.
- c. Annual Fund Appeal Update-Currently, \$79,285 has been raised. The budget is for \$35,000.
- d. Battle of the Bands-Date is set for July 13<sup>th</sup>. May be a concert rather than battle of the bands. As mentioned earlier, there will be an open house that night as well.

## **9. New Business**

- a. 2016-2017 Governance Board elections. After a brief discussion, the following board members were elected: President: Melissa Udovich; Vice President: Jason Siminow; and Treasurer: Courtney Heronymus. The secretary position is still open and will be voted on at the next meeting.

## **CLOSED SESSION**

- 10. **Finance Committee Report-Courtney Heronymus-** Financial reports were handed out  
And reviewed.

## **11. Prayer for June-Jim Kelly**

## **12. Adjournment**

**Next meeting Tuesday, June 20 at 6:30pm**