

Christ Child Christian Formation Ministry
Governance Board Meeting Minutes - **Approved**
April 17, 2018
6:30 PM -CCA Conference Room

Present: Courtney Heronymus, Jason Siminow, Jim Kelly, Kristy Polzin, Mark Ruedinger, Molly Oehldrich, Melissa Udovich, ~~Fr. Bob Lotz~~, Julie Schleicher, Steve Barron, Anthony Van Asten, Gwen Seeboth, Larry Thill

2017-2018 Board Goals:

- To revise CCA Staff Compensation Plan
- To increase the visibility of the CCA Governance Board, within the School; increase visibility of the School within the community
- To increase family engagement within CCA
- To create a board member policy handbook

Call to order

Prayer - Steve Barron

Minutes Review/ Changes or Additions - minutes will be reviewed for approval by Friday of the week of the meeting so that they can be posted to CCA website in a timely manner. Monthly agendas will be posted to the website by the Thursday before the meeting.

Petitions - no new petitions

Administrative report - Mark Ruedinger

- a. Fund a cause: Playground equipment/ Gaga pits - Soccer goal purchasing exploration in progress, plans for Gaga pits, still looking at a weekend to install weather dependent, volleyball-looking at permanent posts and season nets
- b. WI Forward testing update - students are in week two of testing. Due to additional classes testing the cost of the WI Forward Exam is approximately \$500 more than Iowa Test
- c. Grandparent's Day - there will be a project Angel Hugs craft activity for students and grandparents to do together
- d. May Crowning - May 1st, Board Members are invited to attend if schedules permit
- e. Chromebooks update - 5th graders will have a class set of chromebooks next year
- f. Staffing update - teacher contracts are due back May 1st
- g. Gym Floor- was checked by the company over Spring break, minor repairs, new coat was put on and paint was touched up.
- h. Registration update - 126 students registered, 17 current students (13 families) not yet registered, 9 families will be getting tours, 10-4K and 5-3K.

Committee Reports

- i. Home & School - notes reviewed

- j. Marketing & Recruitment - notes reviewed
- k. Athletics - notes reviewed
- 2. Development Director Report- Molly Oehldrich
 - a. Bingo - April 15 canceled due to weather, rescheduled for Sunday April 22nd
 - b. Golf Outing - online registration is open
 - c. Annual Fund Appeal Update - runs until the end of the fiscal year
- 3. Pastoral Council Report - Larry Thill - meeting minutes available online, catholicSouthSide.com
- 4. Old Business
 - a. Governance Board Handbook Progress - Anthony & Steve
 - i. Anything else that should be added? Still working to gather information regarding Parish & School organizational operation structure, protocol for guest attendance at governance board meeting
 - ii. Format of handbook - hard copies in a binder will be generated
 - iii. How will the handbook be used? Annual refresher, for board members during their time on the board for questions that arise regarding practices
 - b. Discernment Dates:
 - i. April 21 & 22 presentation @ masses - schedule is finalized
 - ii. Discernment process and date of discernment - tentatively before the May 15th board meeting, time to be determined
- 5. New Business
 - a. Solar for Good project - offer of a donation from a parishioner exploration of possible energy saving/cost saving over time in the form of solar panels or LED lighting in gym or other environments in the school, research will continue before any final determinations are made.

Closed Session:

Finance Committee Report- Finance minutes reviewed

Closing Prayer - Steve Barron

Prayer for May - Mark Ruedinger

Next meeting: May 15, 2018 @ 6:30PM, discernment time before meeting TBD